



Gunduwa Regional Conservation Association Meeting Minutes

Venue City Hive - Geraldton

Date 21/10/2022

Time 11.44am

Participants	Matthew Lyn	Mt Gibson Sanctuary
	Chris Curnow	Rangelands NRM
	Katherine Allen	Northern Agricultural Catchments Council (NACC)
	Jessica Stingemore	Bush Heritage Australia (BHA)
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies: Heidi Nore, Beverley Slater, Wayne Ennor, Troy Collie

Distribution Gunduwa Regional Conservation Association

Chair: Jessica Stingemore

	Section	Action By/ Deadline
1.0	Introductions and Welcome	
	1.1 Jude Sutherland welcomed everyone and thanked the committee for attending. As this was the Management Meeting following the AGM, the meeting began with agenda item 6.0 to elect the Executive Committee.	Jude
2.0	Declaration of Interest	
	2.1 The member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting. Action: <ol style="list-style-type: none"> 1. Send Annual Conflict of Interest Forms to new committee 2. Present standard Conflict of Interest Form to meeting 	Jude
3.0	Minutes of Previous Meeting/	
	3.1 Minutes were presented to Management Committee Acceptance of previous Management Committee Minutes 27/07/2022 Moved: Chris Curnow Seconded: Jessica Stingemore 3.2 Matters arising from Previous Minutes Bush Heritage Australia (BHA) and Badimia Bandi Barna Aboriginal Corporation (BBBAC) MOU has been signed and a partnership agreement is in process. Action: <ol style="list-style-type: none"> 1. Send Edith Cowan University (ECU) PhD proposal to Management committee 2. Update Strategic Plan contacts once executive committee are nominated. 	Jess
4.0	Correspondence	

	Section	Action By/ Deadline
	<p>4.1 In:</p> <ol style="list-style-type: none"> 1. State NRM Invitation to present at Conference & Conference Program 2. Tickets for State NRM & Coastal Conference 3. Email – Luke Bayley moving on from Bush Heritage Australia <p>4.2 Out:</p> <ol style="list-style-type: none"> 1. Gunduwa Strategic Plan 2. Georgina Anderson – AWC – Projects involving LiDAR Malleefowl Projects 3. Project Application Form – Dr Holly Bradley – Collaboration between Holly Bradley and Darryl Fogarty – Is currently being approved by Curtin University 4. Gunduwa AGM Media Release 5. Response to Edith Cowan University (ECU) – Project funding <p>Action:</p> <ol style="list-style-type: none"> 1. Matthew to liaise with Georgina Anderson: Contact NACC for more data involving LiDAR Malleefowl Projects. 2. Once application is received from Dr Holly Bradley, forward to committee. 3. Discussion regarding whether advertising in the Geraldton Guardian and Mid West Times is economic and effective. 	Jude
5.0	Finance Report	
	<p>5.1 Financial Report ending 30th September 2022 presented by J Sutherland. J Stingemore has tabled the report.</p> <p>Moved: Jessica Stingemore Seconded: Chris Curnow</p>	Jude
6.0	Election of Office Bearers	
	<p>6.1 Positions Vacant for Management Committee</p> <p>Nominations for Chair No nominations for Chair</p> <p>Nominations for Vice Chair Jessica Stingemore nominated Heidi Nore - Declined</p> <p>Nominations for Secretary/Treasurer Chris Curnow nominated Jessica Stingemore – Accepted</p> <p>As no Chair was elected Jude Sutherland asked Jessica Stingemore to Chair the meeting and returned to agenda item 3.0.</p>	Jude
7.0	Governance	
	<p>7.1 Banking Authorities Banking Authorities will remain the same for 2022/23</p>	Jess
8.0	Projects	
	<p>8.1 Badimia Bandi Barna Aboriginal Corporation (BBBAC) - Send out Final Report to Management Committee</p> <p>8.2 Edith Cowan University (ECU) - send out approved PhD proposal</p>	Jess
9.0	General Business and Late Items	
	<p>9.1. Looking for diverse representation on the Management Committee.</p> <p>9.2 Constitution timeframe to fill the Chair role.</p> <p>9.3 Chris Curnow to contact Troy Collie to discuss options for Chair and attracting future proponent environmental offset funding</p>	Jess

	Section	Action By/ Deadline
10.0	Meeting Closed & Next Meeting	
	10.1 Meeting Closed at 12.14pm 10.2 Next meeting to be held in February 2022, General Meeting	
Signed as a true and correct record of proceedings:		
Chair: _____ Date: _____		