



Gundduwa Regional Conservation Association Meeting Minutes

Venue Teleconference

Date 27/07/2022

Time 11.30am

Participants	Luke Bayley	Bush Heritage Australia (BHA)
	Heidi Nore	Conservation Council WA (CCWA)
	Chris Curnow	Rangelands NRM
	Katherine Allen	Northern Agricultural Catchments Council (NACC)
	Wayne Ennor	Extension Hill Pty Ltd
	Jessica Stingemore	Bush Heritage Australia (BHA)
	Cara Sambell	Rangelands NRM
	Georgia Volck	Mount Gibson Sanctuary
	Olivia Slater	Badimia Bandi Barna Aboriginal Corporation
	Sophie Querido	PhD Student – Edith Cowan University
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies: Andrew Plunkett, Matthew Lynn

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	
	<p>1.1 Luke welcomed everyone attending on the teleconference meeting and acknowledged the traditional owners of the land on which we are all meeting today. Gundduwa has been functioning for 7-8 years to add extra value in the region and supporting research in the region and the BBBAC Healthy Country Plan. Quick introduction from everyone attending from different parts of WA, acknowledging the land on which they work and live.</p>	Luke
2.0	Declaration of Interest	
	<p>2.1 The member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting. The conflict of interest form was sent out to the Committee prior to the meeting.</p> <p>Action:</p> <ol style="list-style-type: none"> Complete Annual Conflict of Interest Forms and send to J Sutherland Present standard Conflict of Interest Form to meeting 	Jude
3.0	Minutes of Previous Meeting/	
	<p>3.1 Minutes were presented to Management Committee/ Acceptance of previous Management Committee Minutes 2/03/2022 Moved: Jessica Stingemore Seconded: Heidi Nore</p> <p>3.2 Matters arising from Previous Minutes</p>	

	Section	Action By/ Deadline
	Action: Nil	
4.0	Correspondence	
	<p>4.1 In:</p> <ol style="list-style-type: none"> 1. Curtin University – Scientific Papers 2. Acacia Culture Design Agreement 3. Strategic Plan – Final <p>4.2 Out:</p> <ol style="list-style-type: none"> 1. Proponent Reporting 2. Artist Design Brief 3. Gunduwa Abstract – State NRM & Coastal Conference <p>Action:</p> <ol style="list-style-type: none"> 1. Send out Gunduwa Abstract for the State NRM & Coastal Conference 2. Seek additional input from the committee for the Conference 	Jude
5.0	Finance Report	
	<p>5.1 Financial Report ending 30th June 2022 presented by J Sutherland. J Stingemore has tabled the report.</p> <p>5.2 Term Deposit report as at 30th June 2022.</p> <p>Moved: Chris Curnow Seconded: Heidi Nore</p>	Jude
6.0	Management Plan for new parks & reserves	Jess
	<p>6.1 Collaboration of organisations on the new parks and estate reserves. Meetings are ongoing, we will receive a copy once endorsed by traditional owners.</p> <p>Action: Nil</p>	
7.0	Governance	
	<p>7.1 Gunduwa Strategic Plan Final Draft presented to the committee. Please provide any feedback or edits in the next 2 weeks. Action:</p> <ol style="list-style-type: none"> 1. Remove Gunduwa Region Boundary in Legend 2. Artwork Story – uncross red line 3. Check spelling 4. In order, Achievement, Project Summary, Partner Acknowledgements 5. Achievements – can this be in dot points <p>Action:</p> <ol style="list-style-type: none"> 1. Committee to provide feedback on Strategic Plan by the 10th August 2022. <p>7.2 Gunduwa Forum & AGM 2022 Date: Late September, early October Locations: CDR , Mt Gibson Sanctuary, BBBAC Office Small regional focussed event in the Gunduwa region incorporating the Gunduwa AGM. It is beneficial to meet together with other organisations on a regular basis, as we all work in the same space and it's important to be complimenting each other. Opportunity for the forum in 2023. Action:</p> <ol style="list-style-type: none"> 1. Liaise with Olivia for dates of BBBAC AGM and availability of venue 	

	Section	Action By/ Deadline
	2. Jess to send dates through with availability of CDR	
8.0	<p>Projects</p> <p>8.1 Edith Cowan University – PhD Student – Sophie Qerido How to improve restoration and management of Valley-Floor ecosystems. Incorporating the effect on fauna habitat, particularly insects and birds. Bringing previous data, information and research together. What has worked and not worked, has it contributed to biodiversity. Future: 2 years of field surveys and research. Activity: To provide Gunduwa committee with overview once the proposal has been approved to enable us to assist in any way.</p>	
9.0	<p>General Business and Late Items</p> <p>9.1. Badmia Bandi Barna Aboriginal Corporation (BBBAC) – The focus more recently has been on governance training, knowledge and skill base to build capacity to fully support a ranger program. Working towards a native title claim at Lake Moore but the approach is cautious and the focus is having capacity to deliver project funds when available. The BBBAC group has no land at present to care for country on country. Build relationships with other organisations such as Bush Heritage which has been very supportive. BBBAC has put in an expression of interest to utilise the Dalwallinu Town Hall for events and meetings. Would be very beneficial to the group as the office space is limited.</p> <p>9.2 Bush Heritage Australia (BHA) – Final stages of Memorandum of Understanding with Badimia Bandi Barna Aboriginal Corporation. BHA To provide support for the organisation. Lots of moving parts and quite a complex process of supporting the organisation as it progresses, focusing on fundamentals and governance.</p> <p>9.3 Gunduwa Laptop The Business Manager Jude Sutherland highlighted that the Gunduwa laptop which was purchased in 2016 is starting to have some issues with its running capacity. The battery has recently been replaced as it could no longer hold any battery power. The Business Manager will source some quotes to replace. Information will be sent to the committee once quotes are received.</p>	
10.0	<p>Meeting Closed & Next Meeting</p> <p>10.1 Meeting Closed at 12.59pm Action: 1. Next meeting to be held on 2022, this will be the AGM and General Meeting Action:</p>	

Signed as a true and correct record of proceedings:

Vice Chair: Mr Luke Bayley _____

