



Gundduwa Regional Conservation Association Meeting Minutes

Venue Charles Darwin Reserve

Date 22/08/2019

Time 1.40pm

Participants	Luke Bayley	Bush Heritage Australia (Phone)
	Ashley Bell	Ninghan Station IPA
	Jessica Stingemore	Northern Agricultural Catchments Council
	William Hansen	Bush Heritage Australia
	Heidi Nore	Conservation Council WA
	Sonya Vlaar	Australian Wildlife Conservancy (Proxy)
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies: Milton Milloy, Hamish Longbottom, Wayne Ennor, Carol Dowling, Troy Collie

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	
	1.1 Everyone welcomed to the meeting. Acknowledgement of traditional owners.	
2.0	Declaration of Interest	
	2.1 The member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting. No specific conflict of interest from the committee. Action: 1. Send out Annual Declaration Form to Management Committee who were not able to attend meeting.	Jude
3.0	Minutes of Previous Meeting	
	3.1 Minutes were presented to Management Committee Acceptance of previous Management Committee Minutes 30/05/2019 Moved: Jessica Stingemore Seconded: Ashley Bell	Jude
4.0	Matters arising from Previous Minutes	Luke
	4.1 Actions from 30/05/2019 Minutes Jude outlined actions from the last minutes.	
5.0	Correspondence	

	Section	Action By/ Deadline
	<p>5.1 In: Curtin University – Signed Contract for Project Letter – Nigel Sercombe – Department of Biodiversity, Conservation and Attractions (DBCA) Email Response – NACC & Shire of Dalwallinu</p> <p>5.2 Out: Letter – Mr Anthony Sutton – Department of Water & Environmental Regulation Letter – Mr Nigel Sercombe – Department of Biodiversity, Conservation & Attractions (DBCA) Letters - Shires of Perenjori, Morawa, Dalwallinu, Mt Marshall & Yalgoo Letters – NACC, Rangelands, Morawa Farm Improvement Group, YYCMG, Liebe Group, CWBA & AWC Letters – Minjar Gold, Mt Gibson Mining, Extension Hill, Egan Street & Karara Mining Letter – Dr Carol Dowling – Badimia Bandi Barna Aboriginal Corporation Letter – Yarra Yarra Catchment Management Group – Letter of Support for State NRM Community Stewardship Grants</p> <p>Action:</p>	Jude
6.0	Finance Report	
	<p>6.1 Financial Report ending 31st July 2019 presented by J Sutherland Moved: J Stingemore Seconded: Will Hansen</p>	Jude
7.0	Round the table Introductions	
	<p>7.1 Round the table introductions and how each Committee Members is linked with Gunduwa and interest in Gunduwa. Discussion on the environment offsets, highlighting mining as a privilege and ensuring that the environment offset represents relevant conservation impact for the region. Keen to highlight the importance of research and PhD in the region. Exciting times to work collaboratively with other organisation in the region.</p>	
8.0	Election of Office Bearers	
	<p>8.1 Election of Office Bearers Luke Bayley nominated Luke Bayley as Chair – Accepted Heidi Nore nominated Heidi Nore as Vice Chair – Accepted Jessica Stingemore nominated Jessica Stingemore as Secretary/Treasurer – Accepted</p> <p>Luke thanked the committee for their commitment and look forward to the next year</p>	
9.0	Governance	
	<p>9.1 Bank Authority No action required</p> <p>9.2 To make the meetings less formal and look forward to everyone’s participation over the next 12 months.</p>	Luke
10.0	Environmental Offset Agreement	
	<p>10.1 Draft agreement of Biodiversity Offset Deed Conduct negotiations in good faith with the Proponents. Proponents have indicated that they are keen to continue a good working relationship with Gunduwa. Investigate the detail in the Ministerial Statement. “Ongoing for the life of the project” – what does that mean?</p>	

	Section	Action By/ Deadline
	<p>Action:</p> <ol style="list-style-type: none"> 1. Next meeting presented to put pathways forward to committee. 2. Send Ministerial Statement, draft biodiversity agreement and back-ground correspondence to Management Committee 3. Seek closure plan from Proponent 4. Invite the Proponent to give a report on the future plan and existing commitments to Gunduwa RCA. 5. Contact Karara Mining to meet & discuss Environment Offset opportunities 	
11.0	Gunduwa Research Proposal	
	<p>11.1 PhD Honours Students University Contacts – Contact Universities directly to request ideas on future PhD research proposals. Will, Michelle and Jude to work together to progress this for the next meeting. Co-ordinate projects which will involve organisations to offer in-kind services such as accommodation, space, information, skills etc.</p> <p>11.2 Badimia BBAC Application Development Possible application to support the development of a business plan for the group. Incorporate a healthy landscape plan. Would assist in future activities and give direction for organisation. Governance training would also be useful for committee to complete.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Michelle Hall – To contact the Shire of Dalwallinu for further discussions regarding their research opportunities 2. Michelle Hall – To contact Universities of relevant students for PhD in region and select relevant topics 3. Follow up contact to organisations previously contacted to gather information 4. Jessica to report back from the Mid-West R&D Network Natural Resources Cluster Meetings 	
12.0	General Business and Late Items	
	<p>12.1 Gunduwa Projects/Forum 2019 Gunduwa Forum - Poster presentation at Dalwallinu Show – Saturday 24th August 2019 Conservation Council WA, AWC, NACC, YYCMG, Murdoch University, Curtin University, Carbon Neutral, Shire of Perenjori.</p> <p>12.2 Threatened Species Forum – Display 5 & 6th September in Geraldton</p>	
13.0	Meeting Closed & Next Meeting	
	<p>13.1 Meeting Closed at 2.56pm</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Discuss with Luke dates available for a meeting before the end of the year. 	

Signed as a true and correct record of proceedings:

Chair: Mr Luke Bayley _____

