



Gunduwa Regional Conservation Association Meeting Minutes

Venue Yalgoo Shire Office

Date 17/03/2017

Time 10:30am

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Gordon McNeill	North Central Malleefowl Preservation Group
	Raul Valenzuela	Shire of Yalgoo
	Steve Churchill	Proponent
	Melissa Farrelly	Australian Wildlife Conservancy
	Jude Sutherland	GRCA – Business Manager

Apologies: Jess Sackman, Richard McLellan, Ben McLernon , Leah Bell

Distribution Gunduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	Luke
	Everyone welcomed to the meeting.	
2.0	Declaration of Interest	Luke
	Circulated and noted declaration of interest by Committee. (Separate document)	
3.0	Minutes of Previous Meeting	Luke
	3.1 Minutes were presented to Management Committee: Acceptance of previous Management Committee Minutes 11/11/2016. Moved: Raul Valenzuela Seconded: Melissa Farrelly	
4.0	Matters arising from Previous Minutes:	Luke
	Attach action plan to minutes for future meetings. 4.1 Constitution: Further discussion regarding the wording for the constitution under Governance Section 7.3. 4.2 EPA Boundaries: Take advice from Management Committee on discussion with EPA on how Gunduwa RCA is performing within the guidelines. What the meeting could involve. Summary of all projects funded over the last 3 years. Presentation to EPA to provide update.	
5.0	Correspondence	Jude

	Section	Action By/ Deadline
	<p>Out:</p> <ol style="list-style-type: none"> 1. Thank you Letter - Dean Revell: Gunduwa Forum – Challenge of Change 2. Gunduwa Boundaries – Shire of Yalgoo 3. Advertising – Geraldton Guardian, Midwest Times and Local Papers throughout November & December 2016 4. Newsletter – 2nd December 2016 <p>In:</p> <ol style="list-style-type: none"> 1. 7 Project Applications – Sent out to Management Committee 2. NARSAN – Cancelled Event 3. Blues for the Bush – Video release 4. Final Written Report – Shire of Perenjori – Youth Engagement Project 5. Final Written Report – Shire of Perenjori & Bush Heritage Australia – Gunduwa Forum Challenge of Change 6. Thank you card from the Shire of Perenjori <p>Moved: Steven Churchill Seconded: Gordon McNeill Action: Send out all final reports from 2015 once received.</p>	
6.0	Finance Report	Jude
	<p>6.1 Financial report ending 28 February 2017: Period ending 28th February 2017 Financial Statement Moved: Melissa Farrelly Seconded: Raul Valenzuela</p>	
7.0	Governance Discussion	Luke
	<p>7.1 Business Plan Update – New edition placed on website, including map update and project updates. 7.2 Telstra Update – Cancelled plan, Internet modem \$45 per month. 7.3 Constitution - Discussion on number of Management Committee members. Clarification of quorum may need to be stated as a specific number.</p> <p>Action: Draft up options to increase Management Committee number. Draft up options for quorum. Send options to Committee for review.</p>	Jude
8.0	Website	
	<p>8.1 Map – Updated and loaded onto Website 8.2 Minutes – Loaded onto the Website</p>	
9.0	Projects	
	<p>9.1 2015 Project Update CWDSG: Change-over of facilitator, Final Report is being delivered. Murdoch University: Awaiting Final Report after Conferences being delivered.</p>	
	9.2 Assessment of Projects	
	<p>All projects were assessed by the Management Committee in conjunction with the vision and values statement of Gunduwa Regional Conservation Assoc. outlined in the Business Plan.</p> <p>9.2.1 Murdoch University Title: Developing Sustainable Geotourism Conservation Region – Stage 2 Not endorsed for funding in this round</p> <p>9.2.2 Conservation Council WA Title: Building capacity for structured bird monitoring in the Gunduwa Region</p>	

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<ul style="list-style-type: none"> • A breakdown of the workshop costings as this is the majority of the funds, details involved with the workshops, number of trainings and timeframes • The benefits to the Gunduwa Region through the volunteer program and what ongoing conservation outcomes could be achieved • Gunduwa is acknowledged in all promotional material, social media, media releases and events associated with the project. <p>Seeking further information before approval</p> <p>9.2.3 Greening Australia Title: Establishment of malleefowl forage in abandoned cropping zones Not endorsed for funding in this round</p> <p>9.2.4 Carbon Neutral Title: Restoration of ecosystems functions and biodiversity in agricultural landscapes</p> <ul style="list-style-type: none"> • Clarification of partnerships with Bush Heritage Australia and the Western Australian Museum and the role they will play. • Gunduwa is acknowledged in all promotional material, social media, media releases and events associated with the project. <p>Approved for funding Pending Clarification</p> <p>9.2.5 Murdoch University Title: Conservation of insectivorous microbats; new approaches to mapping genetics and infectious disease threats in Australia’s global biodiversity hotspot</p> <ul style="list-style-type: none"> • Gunduwa is acknowledged in all promotional material, social media, media releases and events associated with the project. <p>Approved for funding</p> <p>9.2.6 Northern Agricultural Catchments Council Title: Engaging the Badimaya Rangers with conservation and land management on country</p> <ul style="list-style-type: none"> • Provide details of how this project could be developed into a sustainable model and what other financial contributors there may be into the future • What happens after 10 weeks of the Gunduwa funded period • Provide further background on the current experience and make-up of the Ranger crew. • Clarify that the rangers will work within the Gunduwa boundaries and on conservation projects. • Outline who will monitor and provide support to the project • The administration cost of 20% is high, could this be reduced to 10%, if not please explain why • Who else will fund the project to allow it to run for 12months • Gunduwa is acknowledged in all promotional material, social media, media releases and events associated with the project. <p>Seeking further information before approval</p> <p>9.2.7 Yarra Yarra Catchment Management Group Title: Assessing restoration success using reptiles and small mammals</p> <ul style="list-style-type: none"> • Clarification of sites to be identified within the Gunduwa Region • Clarification of partnership with Moore Catchment Council, in relationship to Gunduwa boundaries 	<p>Jude</p> <p>Jude</p> <p>Jude</p>

	Section	Action By/ Deadline
	<ul style="list-style-type: none"> Gunduwa is acknowledged in all promotional material, social media, media releases and events associated with the project. <p>Approved for funding</p> <p>Action: Write to all projects notifying of decision from assessment process or requesting further information. Teleconference on the 30th March to finalise projects – Send invitation through outlook calendar Face to Face late May/June with project presentations.</p>	
10.0	Guest Speaker – Shire of Yalgoo	
	<p>Neil Grinham – President General discussion on the issues the Shire of Yalgoo into the future which include feral animal and invasive weed management and water management across semi-arid landscapes. Projects and research undertaken in the Shire and future strategic management. Partnering with the Rangelands NRM in specific projects.</p>	
11.0	Thinking Big	Luke
	Held over until next meeting	
12.0	General Business and Late Items	Luke
	No general business	
13.0	Meeting Closed & Next Meeting	Luke
	<p>Meeting Closed: 1.50pm Next Meeting – to be held on the 30th March 2017 (Teleconference) Following Meeting: To be held 10.30am@ Dalwallinu on the 25th May General Meeting to follow with Project Presentations @12.30pm</p> <p>Action: Dates to be sent out to Committee for May meeting.</p>	Jude

Signed as a true and correct record of proceedings:

Chair: Mr Luke Bayley

