



Gundduwa Regional Conservation Association Meeting Minutes

Venue Teleconference

Date 05/04/2016

Time 2:00pm

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Jess Sackman	Proponent (until 2.30pm)
	Gordon McNeill	North Central Malleefowl Preservation Group
	Raul Valenzuela	Shire of Yalgoo
	Peter Waterhouse	Shire of Perenjori
	Richard McLellan	NACC
	Ben McLernon	Proponent
	Leah Bell	Ninghan Station
	Jude Sutherland	GRCA – Business Manager

Apologies: Jess had to leave at 2.30pm

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Gundduwa Business	Luke
	Everyone welcomed to the meeting. Outline of Agenda for the day.	
2.0	Declaration of Interest: Requested from Committee to express their conflict of interest. Luke expressed a conflict with the Blues for the Bush and Charles Darwin Reserve open Day event in relation to the possibility of funding being requested.	Jude
3.0	Minutes of Previous Meeting	Luke
	3.1 Minutes were presented to Management Committee: Acceptance of previous Management Committee Minutes 6/11/2015: Moved: Gordon McNeill Seconded: Peter Waterhouse	
	3.2 Matters Arising from Previous Minutes: Nil	
4.0	Correspondence	
	In: Email Tim Thompson – Wild Dog Action Plan; Email Hamish Morgan – Project Update; Email Shire of Morawa – Postpone the Gundduwa Young Leaders Project; Email Murdoch University – Budget Shortfall (GST component) \$2,000; Email Website Quotes – Sarah Andrews & Co, Blaze Digital Jenny Hanrahan & Skeleton Gamblers Simon; Out: Emails – Viv Read (DAFWA); Letter to Hamish Morgan and Richard Nelly expressing interest in the Ranger Program; Letter to Bendigo Bank – New Account.	

	Section	Action By/ Deadline
5.0	Finance Report	Ben
	Financial report presented to Management Committee Moved: Raul Valenzuela Secoded: Gordon McNeill	
6.0	<p>Governance Discussion</p> <p>6.1 Bendigo Bank Account: Signatories have nearly been completed. As the person who will enter the payments, the bank has advised that Jude Sutherland will need to be a signatory on the account as well. Once processed 2 authorised signatories will then logon and authorise payment.</p> <p>Motion: Jude Sutherland to be included in the signatories for Bendigo Bank for Gunduwa Regional Conservation Assoc. Moved: Gordon McNeill Secoded: Ben McLernon</p> <p>6.2 Gunduwa Funds to Bendigo Bank: Transfer of money will be completed once Ben and Jude have been processed as signatories.</p> <p>6.3 Website Quotes: Quotes were discussed.</p> <p>Motion: Raul moved to accept Blaze Digital as our supplier for the Gunduwa website. Moved: Raul Valenzuela Secoded: Leah Bell</p> <p>Website to be presented at the May Meeting at Ninghan by Jen Hanrahan or Jude Sutherland.</p>	
7.0	Projects	Jude
	<p>7.1 Shire of Morawa/Perenjori: The Gunduwa Young Leaders project has been postponed due to lack of support from parents and lack of numbers to run the project. Future engagement with youth from Morawa, Perenjori, Dalwallinu and Yalgoo to continue the support for this project in the future. The 3 Community Development Officers (Morawa, Perenjori and Yalgoo, Dalwallinu doesn't have a cdo at the moment) to meet and have responsibility for their regions, working together. Action: Write to all Shires in region and expressing support to continue the youth programs.</p> <p>7.2 Murdoch University: Request to increase budget to cover GST component of \$2000. Discussion on GST component, Gunduwa's position of a not registered organisation for GST should be clearly stated on the guidelines. Motion: That we provide \$2000 to Murdoch University for the shortfall for their project. Moved: Raul Valenzuela Secoded: Gordon McNeill</p> <p>7.3 Update of projects: Received written reports from Conservation Council Western Australia, Yarra Yarra and Bush Heritage Group. Waiting on Central Wheatbelt Declared Species Group. Have requested a final report from North Central Malleefowl Preservation Group. Murdoch</p>	

	Section	Action By/ Deadline
	University have requested to delay their written report as they have only just started their project.	
	WALGA: Expression of interest on talks or posters. Investigate opportunity to present.	Jude
8.0	Business Plan	Jude
	<p>8.1 Update on document: The business plan is currently being updated. Works on the map detail, vision and values page and our governance has been completed. The collection of photos and information is underway to include in the e-document. There has been an update on all projects and lastly the innovation and future direction of Gunduwa is still being finalised. This will be presented to the Management Committee at the May meeting.</p>	
9.0	Update for Larger Projects	
	<p>9.1 Ranger Program: Pilot Project in the Gunduwa region. Engagement has occurred within the region to discuss the feasibility of the program and employment opportunities. Hamish Morgan and Richard Nelly will present their ideas at the May meeting.</p> <p>9.2 Wild Dog Coordinator: Mejah Aldrich is working with all groups to bring some continuity to the region. Gunduwa to support the coordination of a forum to discuss issues and bring all stakeholders together and to support Mejah to achieve this outcome. Gunduwa to Partner with Australian Wool Innovation (AWI) for a series of sessions within the region to discuss wild dog conservation issues and how to do it better. Discussion on providing Gunduwa funds to cover Wild Dog Forum.</p> <p>Draft email to cover key issues, eg Tim Doherty to cover environmental issues.</p>	Jude
10.0	General Business and Late Items	
	<p>10.1 Gunduwa Young Producers: Need more information about age of participants and number of participants. The element of conservation and environmental issues and the opportunities for the youth involved. Focus on overall benefits, uphold Gunduwa name and agenda. Direct conservation, sustainability and land management. Inclusive of key towns Dalwallinu, Yalgoo, Morawa and Perenjori. See the links to Gunduwa and our vision statement.</p> <p>10.2 Gunduwa Regional Conservation Assoc is 1 Year old: Incorporated on the 26th February 2015</p>	Jude
11.0	Meeting Closed & Next Meeting	
	<p>Meeting Closed: 3.53pm Next Meeting – To be held @ Ninghan Station 13th May 2016 Following Meeting: To be held @ 16th August 2016</p>	
<p>Signed as a true and correct record of proceedings:</p> <p>Chair: Mr Luke Bayley _____ Secretary/Treasurer: Mr Ben McLernon _____</p>		