



Gundduwa Regional Conservation Association Meeting Minutes

Venue Teleconference

Date 13/02/2020

Time 11.04am

Participants	Luke Bayley	Bush Heritage Australia (Phone)
	Jessica Stingemore	Bush Heritage Australia
	Troy Collie	Proponent
	Carol Dowling	Badimia Bandi Barna Aboriginal Corporation
	Hamish Longbottom	Australian Wildlife Conservancy
	Heidi Nore	Conservation Council WA
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies: Wayne Ennor, Ashley Bell

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	
	1.1 Everyone welcomed to the meeting. Informal discussion of Environmental Offset Agreement details and the future of Gundduwa RCA. Acknowledge the traditional land owners on the land that we are meeting on.	Luke
2.0	Declaration of Interest	
	2.1 The member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting. Carol Dowling: Item 9.2 BBBAC business as Chair of the Corporation. Action: 1. Send out Annual Declaration Form to Management Committee who were not able to attend meeting.	Jude
3.0	Minutes of Previous Meeting	
	3.1 Minutes were presented to Management Committee Acceptance of previous Management Committee Minutes 22/08/2019 Action: 1. Correction to Badimia Bandi Barna Aboriginal Corporation – incorrect spelling Moved: Jessica Stingemore Seconded: Heidi Nore 3.2 Informal minutes taken on the 6/12/2019 were sent out to the Committee for their information	Jude
4.0	Correspondence	
	4.1 In:	Jude

	Section	Action By/ Deadline
	<p>1. Proponents – Biodiversity Offset Deed 2. UWA – EOI Not going ahead with application 3. Murdoch University – Research Paper on “Viral Diversity of Microbats within the South West”. 5. ECU – Project Application</p> <p>4.2 Out: 1. BBBAC – Feedback from assessment panel for application, new application form and guidelines 2. ECU – Application form and guidelines 3. CCWA – York Gum Woodlands Project, not assessing small project at this time 4. Proponents – Annual Invoice</p>	
5.0	Finance Report	
	<p>5.1 Financial Report ending 31st January 2020 presented by J Sutherland</p> <p>Moved: Jessica Stingemore Seconded: Hamish Longbottom</p>	Jude
6.0	Governance	
	<p>6.1 Bank Authority Remove Melissa Farrelly as a Gunduwa Regional Conservation Assoc banking authority. Add Heidi Kristin Nore as an approved authority for Gunduwa Regional Conservation Assoc.</p> <p>Moved: Hamish Longbottom Seconded: Jessica Stingemore</p> <p>6.2 Term Deposit Investigate amount to be placed into a term deposit. Provide recommendation to committee.</p> <p>Action: 1. Contact Bendigo Bank Authorities, update authorities 2. Bendigo Bank – Term Deposit investigation 3. Provide recommendation to Management Committee</p>	Luke
7.0	Project Updates	
	<p>7.1 Curtin University – Update of project 7.2 NACC – Grant extension to the end of the year, December 2020</p> <p>Action: Presentation of projects at AGM in August and invitation to new projects to meet committee and community.</p>	Jude
8.0	Environmental Offset Agreement	
	<p>8.1 Biodiversity Offset Deed Out of session meetings have taken place with Proponents due to the mining activities coming to an end and working to find an appropriate way to step away from the offset agreement. Additional payments of \$50,000 as a withdrawal payment and \$60,000 for the Gunduwa Forum. These discussions are coming to an end and a formal agreement is being prepared. EPA has been very helpful with this agreement. Proponent will continue to mine for another quarter and therefore a payment will be paid to Gunduwa RCA as pro-rata. Proponent has stated that there is no commencement date to mine magnetite,</p>	Luke Troy

	Section	Action By/ Deadline
	<p>should this phase commence then payments will recommence to Gunduwa RCA as outlined in the Biodiversity Offset Deed.</p> <p>Proponents would like to continue to be a part of the Committee to support Gunduwa in their future activities.</p> <p>Badimia BBAC have acknowledged their involvement with the Proponents, but would have liked to have been involved 10 years ago. They look forward to working together for future activities. Further discussion outside of meeting.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Troy and Carol to have further discussions, provide email to Carol. 	Carol
9.0	Gunduwa Research Applications	
	<p>9.1 Edith Cowan University (ECU)</p> <p>Academics have a strong connection to the region, meet the traditional owners to discuss premise, methodology and endorsement for the project.</p> <p>9.2 Badimia Bandi Barna Aboriginal Corporation (BBBAC) - Extended by 4 weeks</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Feedback to ECU - Add in contact with traditional owners for support and knowledge of project, promotion of projects throughout the year, Gunduwa Funding is conditional on securing RTP Scholarship. Budget needs to be more specific. Commitment to community engagement and sharing of information to the broader community. 2. Send letter to committee by the end of the day for feedback. 3. Extend the application for 4 weeks, contact to Universities, to promote research projects. 4. BBBAC – Fairly young organisation, all busy individuals, who need as much support as possible to stabilise the corporation. Added more background and detail into application. Governance training, rangers, business proposal/plan to acquire a property to train and work with their youth. Connection to culture. 5. Call out of session meeting to assess the BBBAC Application once received. 	Jude
10.0	General Business and Late Items	
	<ol style="list-style-type: none"> 1. NACC – Contact to be on Gunduwa Committee. 2. AWC – New Mt Gibson Sanctuary Manager to be on committee, Hamish will hand over. 	Jude
11.0	Meeting Closed & Next Meeting	
	<p>11.1 Meeting Closed at 1.02pm</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Teleconference 5th March 2020 2. Meeting 14 May 2020 	Luke

Signed as a true and correct record of proceedings:

Chair: Mr Luke Bayley _____ **Secretary/Treasurer:** _____