



Gundduwa Regional Conservation Association Meeting Minutes

Venue Perenjori / Teleconference

Date 30/05/2019

Time 10.30am

Participants	Luke Bayley	Bush Heritage Australia (Phone)
	Ashley Bell	Ninghan Station IPA
	Jessica Stingemore	Northern Agricultural Catchments Council
	Wayne Ennor	Proponent (Phone)
	Troy Collie	Proponent
	William Hansen	Bush Heritage Australia
	Peter Waterhouse	Shire of Perenjori
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies: Milton Milloy

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	
	1.1 Everyone welcomed to the meeting. Acknowledgement of traditional owners, the Badimaya and Widi people.	
2.0	Declaration of Interest	
	<p>2.1 The member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting.</p> <p>No specific conflict of interest from the committee.</p> <p>Action:</p> <ol style="list-style-type: none"> Annual Conflict of Interest Declaration and Standing Conflict of Interest Forms to be sent out and handed in to be filed. Conflict of Interest to be minuted throughout the minutes. 	Jude
3.0	Minutes of Previous Meeting	
	<p>3.1 Minutes were presented to Management Committee Acceptance of previous Management Committee Minutes 20/11/2018</p> <p>Moved: Jessica Stingemore Seconded: Will Hansen</p>	Jude
4.0	Matters arising from Previous Minutes	Luke
	<p>4.1 Actions from 20/11/2018 Minutes Jude outlined actions from the last minutes.</p>	

	Section	Action By/ Deadline
5.0	Correspondence	
	<p>5.1 In: Final Report – Yarra Yarra Catchment Management Group (YYCMG) & ECU – sent to Management Committee Grant Application – PhD Student Holly Bradley from Curtin University – sent to Management Committee Letter of Variation – YYCMG & ECU 1st Publication of PhD Research – Diana Prada from Murdoch University – sent to Management Committee Department of Mines, Industry Regulation and Safety Consumer Protection - Associations Online - Constitution Approval Letter of Variation – Australian Wildlife Conservancy – Hamish Longbottom – Project #21</p> <p>5.2 Out: Letter to Egan Street Resources Ltd (Rothsay Project) – Environment Offset Opportunity Letter to Minjar Gold Mine – Environment Offset Opportunity Support Letter – Morawa Agricultural College Thankyou Letter – Melissa Farrelly Project Letter to Holly Bradley with Management Recommendations Information Statement – Government of WA Department of Mines, Industry Regulation and Safety</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Draft letter to committee first 2. DWER – (EPA) Draft a Letter to support and share activities of Gunduwa for future opportunities and placement for environmental offsets. Contact Nigel Sercombe and Anthony Sutton 3. DBCA – Letter to outline activities of Gunduwa for future funding. 4. Troy to send contacts for DWER and DBCA 	Jude
6.0	Finance Report	
	<p>6.1 Financial Report ending 30th April 2019 presented by J Sutherland</p> <p>Moved: Troy Collie Seconded: Peter Waterhouse</p> <p>6.2 Acting Treasurer Approval from Committee for Jessica Stingemore to remain in the acting role of Treasurer until the AGM. Moved: Will Hansen Seconded: Ashley Bell</p>	Jude
7.0	Governance	
	<p>7.1 Bank Authority No action required</p> <p>7.2 Australian Charities and Not for Profit Commission GRCA would qualify as a Charitable organisation. The organisation must have exclusive charitable purpose. Apply to the ACNC to become a Charity Organisation, the ATO then decides on the Deductible Gift Recipients (DGR) endorsement. Can access funds through the DGR’s system. The organisation can be endorse in two ways: Whole DGR Endorsement or Part DGR Endorsement.</p>	Luke

	Section	Action By/ Deadline
	<p>Action:</p> <ol style="list-style-type: none"> 1. More detail required on the role and the reporting requirements 2. The constitution rules may have to be altered to encompass other funding 3. J Stingemore to seek information from NACC 4. Follow future developments and strategic direction of Gunduwa, whether this may be more applicable in the future 	
8.0	Environmental Offset Agreement	
	<p>8.1 Out of Session Meeting</p> <p>Our view is not to extract money just to fund Gunduwa, but to focus on having good research funded projects, support traditional owners and any project which aligns with the Gunduwa vision. Discussion with the Proponents was very positive. Proponents supportive of Gunduwa Projects.</p> <p>To fund a PhD Student or research component to benefit the region.</p> <p>8.2 Draft agreement of Biodiversity Offset Deed</p> <p>The Proponents have begun limited operations in May 2019 which include handling/crushing and loading at site and will continue to transport by road and rail to Geraldton until the end of this year due to the increase in commodity price. Mount Gibson Mining (MGM) have noted that their mining operations have ceased.</p> <p>The Proponents have tabled a draft agreement of the existing offset agreement, to be distributed to the Management Committee for feedback and discussions held by the Proponents and the Sub-Committee from Gunduwa RCA.</p> <p>Out of session meeting to determine the details of the draft agreement to be considered by sub-committee and then delivered to committee for comment.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Meetings over the next 4 Months, the proponents, Luke Bayley and Ashley Bell to represent Gunduwa RCA to consider the biodiversity offset deed and then tabled to be considered by the committee. 	
9.0	Gunduwa Research Proposal	
	<p>9.1 PhD Honours Students</p> <p>Discussion on whether the Committee wishes to support research in our region over the coming years with leading university's e.g. UWA.</p> <p>Discussion: A researcher relevant to the region, must be in touch with the local Shires, Aboriginal Corporation as part of the Gunduwa region to support an on-ground project. Clear focus on future projects. 3 to 4 year program to attract student/s who will do the research that the organisation wants to focus on. Budget on \$30,000 per year with a select range of topics which suit Gunduwa's vision.</p> <p>9.2 Badimia Bandi Bunna Aboriginal Corporation (BBBAC) Meeting</p> <p>Outcomes:</p> <p>Go on country to do on-ground and cultural activities. Prioritise a Ranger Team to work in the region. Require support with planning healthy landscape program for conservation. IPA involved with the Corporation and wanting to work together with revegetation and reintroduction of select species, eg sandalwood, quondong (bush food).</p> <p>Meeting at Charles Darwin Reserve highlighted BBBAC, keen to work with Bush Heritage. Discussion around Training – Conservation Certificate – TAFE, support with education. There is an opportunity to support long term funding.</p>	Committee

	Section	Action By/ Deadline
	<p>BBBAC extending the hand to other Badimia Corporations. Gunduwa RCA could support investment of very real, on-ground outcomes. Conscious of how funds are allocated, up till now we have accepted applications, which have been assessed. Future invitations to specific organisations to deliver specific outcomes which relate to the Gunduwa vision and objectives.</p> <p>Action: To investigate and obtain information for the next meeting</p> <ol style="list-style-type: none"> 1. Approach community to gain information about research & would benefit the region (YYCMG, Biosecurity Group, NACC, Morawa Improvement Group, Shires, Mining Companies) 2. Draft a brief – a broad approach on what the research could be, what is valuable. 3. Guidelines for topics to guide conversation 4. To be within the vision of Gunduwa RCA 5. Michelle (BHA) to help with the investigating of a relevant student for this region. 6. Michelle & Will (BHA) to manage communication with Universities and select relevant topics. 7. Letter of Support – Badimia BB Aboriginal Corporation, Gunduwa RCA invitation to support activities in the Gunduwa region. Contacts from Will and details on opportunities that we could support. 	
10.0	Projects	
	<p>10.1 Gunduwa Projects/Forum 2019 Gunduwa Forum at the Perenjori or Dalwallinu Show</p>	
11.0	General Business and Late Items	
12.0	Meeting Closed & Next Meeting	
	<p>12.1 Meeting Closed at 12.48pm 12.2 Next Meeting 22 August 2019 AGM at CDR or Mt Gibson Sanctuary</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Investigate location for AGM 	
<p>Signed as a true and correct record of proceedings: Chair: Mr Luke Bayley _____ Secretary/Treasurer: _____</p>		