



## Gundduwa Regional Conservation Association Meeting Minutes

**Venue** Yalgoo

**Date** 15/10/2018

**Time** 1.15pm

<b>Participants</b>	Luke Bayley	Bush Heritage Australia
	Ashley Bell	Ninghan Station IPA
	Jessica Stingemore	Northern Agricultural Catchments Council
	Melissa Farrelly	Australian Wildlife Conservancy
	William Hansen	Bush Heritage Australia
	Wayne Ennor	Proponent (By Phone Call)
	Troy Collie	Proponent (By Phone Call)
	Milton Milloy	MEEDAC Incorporated
	Peter Waterhouse	Shire of Perenjori
	Jude Sutherland	GRCA – Business Manager (Non Committee Member)

Apologies:

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**Distribution** Gundduwa Regional Conservation Association

**Chair:** Luke Bayley

	Section	Action By/ Deadline
<b>1.0</b>	<b>Introductions and Welcome</b>	
	<b>1.1</b> Everyone welcomed to the meeting. Acknowledge of traditional owners past & present. Welcomed new members to the committee.	
<b>2.0</b>	<b>Declaration of Interest</b>	
	<b>2.1</b> As per information from the Proponent, the member must disclose the nature and extent of the interest and be made as soon as the member becomes aware of it. The disclosure must be recorded in the minutes of the meeting.  <b>Action:</b> 1. Annual Conflict of Interest Declaration and Standing Conflict of Interest Forms to be filled out by the end of the meeting and handed to be filed. 2. Conflict of Interest to be minuted throughout the minutes.	Jude
<b>3.0</b>	<b>Minutes of Previous Meeting</b>	
	<b>3.1 Minutes were presented to Management Committee:</b> Acceptance of previous Management Committee Minutes 26/06/2018  <b>Moved:</b> Melissa Farrelly <b>Seconded:</b> Jessica Stingemore	
<b>4.0</b>	<b>Matters arising from Previous Minutes</b>	
	<b>4.1</b> Jude outlined actions from the last minutes. <b>4.2</b> Proponent Funding	

	Section	Action By/ Deadline
	<b>Action:</b>	
<b>5.0</b>	<b>Correspondence</b>	
	<p><b>5.1 Out:</b> Letter of Invitation – Melissa Price Letter of Thanks – Presenters and projects for the Gunduwa Forum Letter of Support – Ninghan Billy Aboriginal Corporation</p> <p><b>5.2 In:</b> EPA – Clarification of Proponent Funding GST Registration Certificate</p> <p>Discussion with proponents regarding their understanding of the agreement and when the offset environment payment would cease to Gunduwa RCA. More discussion required.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Forward email to proponents regarding the EPA’s response to funding timeline.</li> <li>2. Draft letter to Proponents requesting a meeting to clarify the proponent funding timeframe.</li> </ol>	
<b>6.0</b>	<p><b>Finance Report</b> <b>6.1</b> Financial Report ending 30th September 2018 presented by Jude Sutherland</p> <p><b>Moved:</b> William Hansen <b>Seconded:</b> Milton Milloy</p> <p><b>Action:</b></p>	
<b>7.0</b>	<b>Governance</b>	
	<p><b>7.1</b> State NRM Capability – Information session attended, a good opportunity for Gundwa RCA to leverage funds. <b>7.2</b> Look into being a Non-Profit Organisation – tax exemption for donations to GRCA. <b>7.3</b> List of Events in the region – Ongoing <b>7.4</b> GST Registration – Completed</p>	
<b>8.0</b>	<b>Election of Nominations</b>	
	<p><b>8.1</b> Milton Milloy nominated Luke Bayley as Chair – Accepted Melissa Farrelly nominated Jessica Stingemore as Vice Chair – Accepted William Hansen nominated Melissa Farrelly as Secretary/Treasurer – Accepted</p> <p>Luke thanked the committee for their commitment and look forward to the next year.</p> <p><b>Motion:</b> Remove Richard McLellan from Bendigo Bank authorisation and add Jessica Stingemore as signatories for Gunduwa Regional Conservation Assoc.</p> <p><b>Moved:</b> Milton Milloy <b>Seconded:</b> Ashley Bell <span style="float: right;">Carried</span></p>	
<b>9.0</b>	<b>General Business and Late Items</b>	

	Section	Action By/ Deadline
	<p><b>9.1</b> Luke thanked the new committee and highlighted the benefit of having such a vast range of people from throughout the region. The proponents have reiterated that they look forward to working with Gunduwa for future projects. Thank you to the Shire for Yalgoo for supporting the Gunduwa meeting today.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Contact Egan Street Resources to identify Gunduwa RCA as an incorporated organisation and has the capacity to work with them for future environmental offset agreements.</li> <li>2. Do an analysis of mining organisations in the region and contact them as an opportunity to leverage funding through the environmental offset act.</li> <li>3. Request a meeting with Karara Mining to discuss future environmental offset agreements.</li> </ol>	
<b>10.0</b>	<b>Meeting Closed &amp; Next Meeting</b>	
	<p><b>10.1 Meeting Closed</b> at 1.57pm <b>10.2 Next Meeting</b> Teleconference 20<sup>th</sup> November 2018</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>1. Send out dates for 2019, mixed with different locations throughout the region.</li> </ol>	
<p><b>Signed as a true and correct record of proceedings:</b>  <b>Chair:</b> Mr Luke Bayley _____ <b>Secretary/Treasurer:</b> _____</p>		