



Gundduwa Regional Conservation Association AGM Minutes

Venue Perenjori Gundduwa Office

Date 17/08/2017

Time 10:30am

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Jude Sutherland	GRCA – Business Manager
	Matt Hamilton	Proponent/Proxy
	Will Hansen	Bush Heritage Australia
	Richard McLellan	Northern Agricultural Catchments Council
	Raul Valenzuela	Shire of Yalgoo
	Helen Watkins	Moore Catchment Council
	Melissa Farrelly	Australian Wildlife Conservancy
	Joe Adair	Australian Wildlife Conservancy
	Gordon McNeill	North Central Malleefowl Preservation Group
	Leah Bell	Ninghan Station
	Peter Waterhouse	Shire of Perenjori
	Peter Zurzolo	WA Biodiversity Science Institute
	James Hagan	Mayfair Ecology – University of Queensland
	Maia Raymundo	Mayfair Ecology – University of Queensland
Trace Martyn	Mayfair Ecology – University of Queensland	
Laurie Butler	Shire of Perenjori - President	

Apologies Lauren Gilson, Bill Bateman, Paul Robb, Glenda McNeill, Ashley Bell,

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

Item	Section	Action By
1.0	Introductions	Luke
	Luke Bayley opened and welcomed everyone to the meeting. Introductions of new members.	
2.0	Chair Report	Luke
	3.1 Gundduwa Update Collaboration across all organisations, important to work together to achieve good results in the region. New committee will be responsible for looking at new projects. Broaden some of our research and on-ground training activities.	

Item	Section	Action By
	<p>Banksia Foundation – Bush Heritage Australia put a submission in for Gunduwa RCA – Award for the Sustainability & Resilient Communities.</p> <p>WALGA Conference – spoke to many people from all over the state. Replication of Gunduwa RCA and what has been achieved.</p> <p>Shire of Perenjori proud to have Gunduwa RCA attend the WALGA Conference. Very supportive of Gunduwa RCA and what we can achieve together.</p> <p>Luke thanked everyone for their support throughout the year.</p> <p>Action:</p> <p>Letter to WALGA suggesting a conservation program for the conference.</p> <p>Support from Local Shires. Attract other conservation organisations.</p> <p>State NRM capacity grants – look into contact Helen Watkins.</p> <p>Presentations during WALGA Conference – look into for 2018 conference.</p>	
3.0	Previous AGM Meeting Minutes	
	<p>No matters arising</p> <p>Moved: R Valenzuela Seconded: M Farrelly</p>	
4.0	Correspondence	Jude
	<p>In: Shire of Perenjori – Letter of support – Banksia Foundation application</p> <p>WALGA – Conference email – survey & photos</p>	
	<p>Out: Letter out to all of our Shires for a letter of support for Banksia Foundation Application.</p>	
5.0	Financial Report	Jude
	<p>5.1 Audited Financial statement as at 30/06/2017, completed by North Midlands Accounting Service.</p> <p>5.2 Reconciliation Statement as at 30/06/2017 by North Midlands Accounting Service</p> <p>5.3 Financial Reconciliation as at 30/06/2017 by North Midlands Accounting Service</p> <p>5.4 Income & Expenditure as at 30/06/2017 presented by J Sutherland</p> <p>Discussion on GST component and whether Gunduwa RCA is entitled to GST in their funding from the proponents. As we earn over \$75,000 we must be registered for GST.</p> <p>Action: Seek clarification whether there is a special ruling involved with the proponents. Does GRCA provide a Good or Service?</p> <p>Moved: R Valenzuela Seconded: G McNeill</p>	
6.0	Proposed Resolution: Vote by Gunduwa Members	Jude
	<p>6.1 Updated Constitution: Must be done by 30th June 2018.</p> <p>Enquiry with Department of Commerce – to completely update constitution to incorporate the resolution.</p> <p>Discussion regarding who could be on the Management Committee, first you must be a member and to be a member of Gunduwa you must have an interest in the Gunduwa Region.</p> <p>6.2 Vote of Special Resolution:</p> <p>Motion:</p> <p>10 Management Committee</p> <p>(1) (b) Subject to sub-rule (9), the affairs of the Association will be managed exclusively by a Management Committee, consisting of:</p> <p>(a) a natural person appointed by each Proponent at an Annual General Meeting; and</p>	

Item	Section	Action By
	<p>(b) not less than 3 and no more than 8 other natural persons, all of whom must be Members of the Association and must be elected at an Annual General Meeting or appointed under sub-rule (8). 15 Proceedings of the Management Committee (4) At a Management Committee Meeting an absolute majority of all Management Committee Members constitutes a quorum.</p> <p>Vote took place and was carried</p> <p>Moved: R Valenzuela Seconded: P Waterhouse Carried</p>	
7.0	Management Committee - Elections	Laurie Butler
	7.1: Retuning Officer: Laurie Butler conducted the vote and announced the members of the Management Committee	
	<p>Natural person appointed by Proponent – Ben McLernon Natural person appointed by Proponent – Steve Churchill/Jessica Sackmann Luke Bayley nominated by Lizzie King - Accepted Raul Valenzuela nominated by Luke Bayley - Accepted Richard McLellan nominated by Richard McLellan - Accepted Gordon McNeill nominated by Glenda McNeill - Accepted Will Hansen nominated by Will Hansen - Accepted Ashley Bell nominated by Ashley Bell - Accepted Melissa Farrelly nominated by Melissa Farrelly - Accepted</p>	
	A vote was completed as there were 7 nominations for 6 positions and the following people were elected: Luke Bayley, Raul Valenzuela, Richard McLellan, Gordon McNeill, Ashley Bell & Melissa Farrelly. Congratulations to the Management Committee.	
8.0	<p>8.1 Constitution Update Motion: To the extent that the Management Committee determines that it is desirable to introduce additional expertise or experience relevant to the activities of the Association, the Management Committee may appoint up to a maximum of two (2) additional Management Committee members who are referred to in these rules as "Supernumerary Committee Members". In making an appointment of Supernumerary Committee Members, the Management Committee must ensure that any proposed appointee has demonstrated an interest in and commitment to the Gunduwa Regional Conservation Association. In making the appointment, the Management Committee must specify the period of appointment and in the absence of any such specification a Supernumerary Committee Member shall hold office until the second AGM following that Supernumerary Committee Member appointment. The Management Committee need not replace a Supernumerary Committee Member who resigns or whose appointment is terminated pursuant to this provision. Moved: R McLellan Seconded: H Watkins</p>	
9.0	Supernumeracy Position	
	Will Hansen to be elected to the Management Committee as a supernumeracy.	
10.0	General Business/ Late Items	Luke
	10.1 Thank you Laurie Butler for being our Returning Officer. The Management Committee will elect positions at a special meeting held after the AGM has been completed.	

Item	Section	Action By
	Luke thanked Proponents and members for their commitment and for attending the meeting. The Mayfield Ecology students from Queensland University outlined their activities in the Shire of Perenjori over the last 3 years.	
11.0	Meeting Closed –12.00pm	