



Gunduwa Regional Conservation Association Meeting Minutes

Venue Perenjori Gunduwa Office

Date 17/08/2017

Time 2:05pm

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Gordon McNeill	North Central Malleefowl Preservation Group
	Raul Valenzuela	Shire of Yalgoo
	Richard McLellan	Northern Agricultural Catchments Council
	Melissa Farrelly	Australian Wildlife Conservancy
	Matt Hamilton	Proponent/Proxy
	Will Hansen	Bush Heritage Australia
	Jude Sutherland	GRCA – Business Manager

Apologies: Jessica Sackman, Ben McLernon, Steve Churchill, Ashley Bell

Distribution Gunduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	Luke
	Everyone welcomed to the meeting.	
2.0	Minutes of Previous Meeting	Luke
	3.1 Minutes were presented to Management Committee: Acceptance of previous Management Committee Minutes 25/05/2017 Moved: Raul Valenzuela Seconded: Gordon McNeill	
3.0	Matters arising from Previous Minutes:	Luke
	NCMPG is in the process of handing it's incorporated structure, equipment and financial assets over to the formation of a statewide malleefowl group to be known as WA Malleefowl Recovery Group. WAMRG will work closely with the National Malleefowl Recovery Team (NMRT). One of the NMRT main undertakings is that it manages the National Malleefowl Database which collects data Australia wide. The new WAMRG will be instrumental in organising the collection of data in WA amongst other projects as time goes by. The inaugural WAMRG AGM is set down for early November, 2017. Action: 3.1 Gunduwa may help to coordinate research and monitoring of malleefowl sites. 3.2 Website update needs to be completed.	
4.0	Correspondence – As AGM (See below)	Jude
	Out: 1. Letter – Seeking support for the Banksia Foundation In: 1. Letter – Shire of Perenjori – letter of support 2. Email – WALGA – Survey Feedback and thank you for attending conference	

	Section	Action By/ Deadline								
5.0	Western Australian Biodiversity Science Institute - WABSI									
	<p>Thank you to Peter Zurzolo CEO WABSI for presenting to the group.</p> <p>Action:</p> <p>5.1 Write to Peter CEO of WABSI and thank him for his attendance. Look forward to working in partnership to form a forum</p> <p>5.2 Data to be made available to WABSI, past and future projects.</p> <p>5.3 Contract – all data generated will be made available through WABSI. All data will be held until publication</p> <p>5.4 Letter – To all Shires, announcing new committee, send one pager</p>									
6.0	Election of Positions of Management Committee:									
	<table> <tr> <td>Richard McLellan nominates Luke Bayley for Chairperson</td> <td>Accepted</td> </tr> <tr> <td>Gordon McNeill nominates Richard McLellan for Vice Chairperson</td> <td>Accepted</td> </tr> <tr> <td>Luke Bayley nominates Raul Valenzuela for Secretary</td> <td>Accepted</td> </tr> <tr> <td>Raul Valenzuela nominates Melissa Farrelly for Treasurer</td> <td>Accepted</td> </tr> </table>	Richard McLellan nominates Luke Bayley for Chairperson	Accepted	Gordon McNeill nominates Richard McLellan for Vice Chairperson	Accepted	Luke Bayley nominates Raul Valenzuela for Secretary	Accepted	Raul Valenzuela nominates Melissa Farrelly for Treasurer	Accepted	
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Raul Valenzuela nominates Melissa Farrelly for Treasurer	Accepted									
7.0	Finance Report	Jude								
	<p>6.1 Financial report ending 30 April 2017:</p> <p>Period ending 31th July 2017 Financial Statement.</p> <p>Richard McLellan to be available to authorise payments if Melissa isn't available.</p> <p>Moved: Melissa Farrelly Seconded: Raul Valenzuela</p>									
8.0	Governance Discussion	Luke								
	<p>Motion: Gunduwa RCA is open to accept applications throughout the year and another round will be announced and advertised in the next 6 months.</p> <p>Moved: Richard McLellan Seconded: Raul Valenzuela</p>									
9.0	Threatened Species forum									
	<p>To display the Gunduwa banners and one pager to be available to the communities.</p> <p>Richard and Luke to take banners</p>									
10.0	Forum									
	<p>Action:</p> <p>10.1 Partner with WABSI and NACC to host a forum in the Gunduwa Region.</p> <p>10.2 Draft up letters for the forum in collaboration</p>									
11.0	General Business and Late Items									
	<p>Action:</p> <p>11.1 Investigate quotes on T-Shirts and Caps/Hats with Gunduwa Logo</p> <p>11.2 Investigate quotes of iron on transfer Gunduwa logo</p> <p>11.3 Investigate quotes of name badges for Gunduwa</p>									
12.0	Meeting Closed & Next Meeting									
	<p>Meeting Closed: 12.35pm</p> <p>Next Meeting: 19th October 2017 at Paynes Find</p> <p>Next Meeting: 7th December 2017 at Paynes Find/Dalwallinu</p> <p>Action: Dates to be sent out to Committee for meeting.</p>	Luke								

Signed as a true and correct record of proceedings:
Chair: Mr Luke Bayley _____ **Secretary/Treasurer:** _____