



Gundduwa Regional Conservation Association Meeting Minutes

Venue Morawa Community Resource Centre

Date 16/08/2016

Time 12:30pm

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Jess Sackman	Proponent
	Gordon McNeill	North Central Malleefowl Preservation Group
	Raul Valenzuela	Shire of Yalgoo
	Richard McLellan	Northern Agricultural Catchments Council
	Leah Bell	Ninghan Station
	Steve Churchill	Proponent
	Melissa Farrelly	Australian Wildlife Conservancy
	Jude Sutherland	GRCA – Business Manager

Apologies: Ben McLernon

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Welcome	Luke
	Everyone welcomed to the meeting.	
2.0	Outline of role of Secretary/Treasurer	
	Elected to this position requires the person to have access to the internet and a scanner and who is willing to be an authorised person for processing of payments through Bendigo Bank. They may do the financial reporting if they would like, otherwise the Business Manager is happy to continue to do the reporting in her role.	
3.0	Election of Positions	
	Natural Person nominated and elected by Proponent: Ben McLernon Natural Person nominated and elected by Proponent: Steve Churchill/Jess Sackmann Nominations for Chair: Luke Bayley Nominated by Raul Valenzuela Seconded by Richard McLellan Accepted Nominations for Vice Chair: Richard McLellan Nominated by Gordon McNeill Seconded Raul Valenzuela Accepted Nominations for Secretary/Treasurer: Melissa Farrelly Nominated by Raul Valenzuela Seconded Steve Churchill Accepted	
4.0	Bendigo Bank authorisations are Luke Bayley, Melissa Farrelly and Jude Sutherland. Peter Waterhouse to be removed from signatory authorisation.	

	Section	Action By/ Deadline
5.0	<p>5.1 Congratulations to new committee. Contact Peter Waterhouse to ask if he would like to attend future meetings. Luke to contact Peter.</p> <p>5.2 Wording for constitution regarding the number of Management Committee was discussed. To be discussed and resolved at the next Management Committee meeting.</p> <p>5.3 New committee will meet to discuss application template and guidelines. Send to management committee and then advertise for new EOI's. Via email</p> <p>5.4 Brainstorming ideas of what would be beneficial in the region as a management committee. Core interest of organisation.</p>	
6.0	Meeting Closed & Next Meeting	
	<p>Meeting Closed: 12.40pm</p> <p>Next Meeting – to be held 10th & 11th November 2016</p> <p>Following Meeting: To be held @ CDR or MGM</p> <p>Liaise with Melissa for next meeting.</p>	

<p>Signed as a true and correct record of proceedings:</p> <p>Chair: Mr Luke Bayley _____ Secretary/Treasurer: _____</p>
