



Gundduwa Regional Conservation Association Meeting Minutes

Venue Perenjori
Date 06/11/2015
Time 9:45am

Participants	Luke Bayley	Chair GRCA/Bush Heritage Australia
	Steven Churchill	Proponent
	Ben McLernon	Proponent – (Dialled In)
	Gordon McNeill	North Central Malleefowl Preservation Group
	Richard McLellan	Northern Agricultural Catchments Council
	Peter Waterhouse	Shire of Perenjori
	Jude Sutherland	GRCA – Business Manager

Apologies: Jess Sackmann, Leah Bell & Raul Valenzuela

Distribution Gundduwa Regional Conservation Association

Chair: Luke Bayley

	Section	Action By/ Deadline
1.0	Introductions and Gundduwa Business	Luke
	Everyone welcomed to the meeting. Outline of Agenda for the day.	
2.0	Conflict of Interest: Form circulated for committee to fill out as necessary	Jude
3.0	Minutes of Previous Meeting	Luke
	Luke outlined minutes. Acceptance of previous Management Committee Minutes 19/06/2015: Moved: Richard McLellan Seconded: Peter Waterhouse	
4.0	Matters Arising from Previous Minutes	
	4.1 Conflict of Interest – Form /Actioned – Jude 4.2 Discussions with Central Wheat belt Declared Species Group – Application Amended and resubmitted. – Completed and approved 4.3 Chatham House Rules: “When a meeting, or part thereof, is held under the Chatham House Rules, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.” 4.4 Register of Organisation – list to be continually updated. Further Action Items:	

	Section	Action By/ Deadline
	4.5 Develop a Communication Procedure – Procedure whereby it outlines when stories and social media can be presented for media release, particularly regarding the projects during and after the approval process.	Jude
5.0	Correspondence	
	<p>In: Central Wheatbelt Declares Species Group – Submission for reconsideration of application; NACC – Invitation to Regional Groups Collaboration Workshop; NACC – Minutes from Regional Groups Collaboration Workshop 28/08/2015; Shire of Morawa – requesting to postpone the project until Feb 2016; Yarra Yarra Catchment Management Group – NRM Poster; North Central Malleefowl Preservation Group – Article from Workshop and Training Day.</p> <p>Out: School of Veterinary Sciences, Conservation Council WA & Yarra Yarra Catchment Management Group – Approval Letter; Bendigo Bank – Requesting Account Information; Shire of Dalwallinu – Support letter and outlining investigations into setting up Gunduwa Bank Account; Central Wheatbelt Declared Species Group – Correspondence in relation to application changes.</p>	
6.0	Finance Report	Ben
	<p>Discussion: The Management Committee would like to officially thank the Shire of Dalwallinu for their ongoing support. Financial statement to be revised and sent out to Management Committee.</p> <p>Action Items: Finances to be revised</p> <p>Financial Statement as at the 31 October 2015 presented to Management Committee</p> <p>Moved: Steven Churchill Seconded: Gordon McNeill</p>	Ben
7.0	Governance Discussion - Bank	Luke
	<p>Discussion around the table on banks. Bendigo offers conservation values. Westpac offers local support.</p> <p>“Motion: To open Cash Management Trading Account and Term Deposit Account at Bendigo Bank, Branch Geraldton, signatories Luke Bayley, Ben McLernon and Peter Waterhouse. Approved for pay anyone access online and cheque banking facilities to be set up.”</p> <p>Moved: Gordon McNeill Seconded: Steven Churchill</p> <p>Action Item: Draft a letter to Bendigo – Stating reasons the Management Committee choose to bank with Bendigo and the opportunities to collaborate together and investigate whether Gunduwa would be eligible for the community grants scheme. Bendigo bank investment policies are in line with Gunduwa values such as their sustainability values and being environmentally responsible.</p>	Jude 30/11/15
8.0	Business Plan	Luke
	<p>Discussion was held in updating and revising Business Plan, the document will become an e-document, which can continually be updated as need be. All amendments will be completed and a draft will be sent to the Management Committee for review by 18th December 2015.</p>	Jude 18/12/15
9.0	Strategic Planning for Larger Project/s	Jude

	Section	Action By/ Deadline
	<p>Discussion: Big ideas for GRCA for Innovation & Project Development to have a magnifying impact on the region.</p> <p>1. Ranger Program: Express an interest in the program to encourage a land management position to be held in the Gunduwa Region.</p> <p>Motion: Draft and send a letter to Richard Nelly expressing an interest in the Ranger Program.” Luke Bayley to draft letter and send out to Group for review by 20th Nov</p> <p>Moved: Gordon McNeill Seconded: Steven Churchill</p> <p>2. Regional Wild Dog Forum: Investigating different methods of controlling wild dogs, needs a holistic approach. Taking responsibility for our region.</p> <p>Motion: “Draft and write a letter to multi-stakeholders for a round table discussion to complete an action plan to develop a Regional Wild Dog Forum next year.”</p> <p>Moved: Richard McLellan Seconded: Peter Waterhouse</p> <p>3. Expression of Interest (EOI): Explore avenues from outside bodies to present ideas as an EOI. Explore the option of investing in a student for ongoing research.</p> <p>4. Young Leaders Program: Investigate options to extend program out to Yalgoo area to support the youth and become involved in conservation activities.</p> <p>Action Item: Standing Agenda Item: Thinking Big</p>	<p>Luke 20/11/15</p> <p>Jude 20/11/15</p> <p>Jude</p>
9.0	Website	
	<p>Motion: Obtain 3 quotes to design and build the Gunduwa website.</p> <p>Moved: Richard McLellan Seconded: Peter Waterhouse</p> <p>Action Item: Quotes to be obtained and presented through a teleconference or email and to be decided upon by the next meeting.</p>	<p>Jude 30/11/15</p>
10.0	General Business and Late Items	Luke
	Next meeting presentation: Contact Australian Wildlife Conservancy; Wildflower Trail or Bush Heritage Australia to present in the afternoon. Showcasing good work across the region.	Luke/ Jude
11.0	Meeting Closed & Next Meeting	
	<p>Meeting Closed 12.40pm</p> <p>Next Meeting – To be held @ Morawa 12th February 2016</p> <p>Following Meeting: To be held @ Ninghan Station 13th May 2016 (confirmed with Leah)</p>	
<p>Signed as a true and correct record of proceedings:</p> <p>Chair: Mr Luke Bayley _____ Secretary/Treasurer: Mr Ben McLernon _____</p>		